

2022 Medical Assistant Employer of the Year Awards



Presented to the four medical practices, facilities, or health systems that employ medical assistants and are strong supporters of professional growth, particularly in the areas of certification, recertification, professional membership, and networking.

Entry Form

Categories

Award categories are based on the total number of employees in the medical practices, facilities, or health systems at the time of submission:

Section A: 1–50 employees

Section B: 51–100 employees

Section C: 101–500 employees

Section D: 501 or more employees

Required: Include documentation within the submission, such as employer confirmation of the totals in a letter of recommendation.

Entry Deadline

Entries must be postmarked or emailed no later than **July 1, 2022**. There will be no extensions to the deadline established by the AAMA, and no exceptions will be made. Incomplete entries will be automatically disqualified.

Reward

Award winners are formally recognized at the awards ceremony held during the 66th AAMA Annual Conference, Sunday, Oct. 23, 2022, in Myrtle Beach, South Carolina. The presentation, always a conference highlight, is open to all registrants.

Winners will also be recognized on the AAMA website and in *CMA Today*, the association's official publication.

Eligibility

Nominators must be AAMA members.

Judges

Members of the Awards Committee of the AAMA serve as the judges. Findings of the judges are subject to review by the AAMA Board of Trustees. The decision of the judges is final, and the judges reserve the right to grant no award if there are no entries of sufficient merit.

Judging Criteria

Judging is based upon the medical institution's employment and professional support of medical assistants and letters of recommendation.

All areas of the entry form must be completed, including the accurate reporting of the total number of medical assistants and all employees with proof from the medical practice, facility, or health system. If all information is not received, the submission will not be considered.

Letters of Recommendation

Send at least two letters of recommendation as Microsoft Word attachments (PDFs are acceptable but not preferred) via email to MarCom@aama-ntl.org. (Include the information from the form below in your email message or fill out the form and attach it along with your letters.)

The letters may be from AAMA members and/or the medical institution's staff and should include information about any of the following areas of support (unreported areas will be assumed nonapplicable to the nominee):

Certification and Recertification Support

- Supports hiring credentialed medical assistants by employing a significant percentage of credentialed medical assistants as well as CMAs (AAMA)® out of all medical assistants
- Celebrates Medical Assistants Recognition Week
- Provides financial support for certification and recertification application fees
- Supports continuing education (e.g., financial support, paid time off for CE session attendance, article submissions for state newsletter)

Professional Membership and Networking Support

- Supports AAMA membership (e.g., financial support for dues)
- Supports professional networking (e.g., donations to chapter and state meetings, financial support and paid time off for national conferences, acts as presenter or recommends speaker)
- Provides career advancement and professional growth opportunities for medical assistants within the practice

Additional Support

- Letters of recommendation providing inspirational testimonials attesting to other ways the employer recognizes the value of medical assistants on the health care team (e.g., Employee of the Month Award, workplace newsletter story, other forms of workplace recognition)

Nominator

Full Name (Must Be an AAMA Member): _____

Job Title: _____

Street Address: _____

City/State/ZIP: _____

Daytime Phone: _____

Evening Phone: _____

Email Address: _____

Medical Practice, Facility, or Health System

Name: _____

Address: _____

Representative's Name: _____

Representative's Position Title: _____

Representative's Email Address: _____

Total Number of Employees and Category (A, B, C, D): _____

Number of All Medical Assistants Employed: _____

Number of Credentialed Medical Assistants Employed: _____

Number of CMAs (AAMA) Employed: _____

Submissions: Submit your email entry into the 2022 Excel Awards. Be sure your submission includes this completed entry form, proof of employee totals, and required letters of recommendation (at least two are required) attached to your email.

Nominators will receive an acknowledgement message verifying the receipt of their entries by the AAMA office.

For More Information

If you have any questions about the Excel Awards, visit the [AAMA website](http://aama.org), call 800/228-2262, or email MarCom@aama-ntl.org.