

## Make a difference

Help shape the future of your profession. Join the AAMA volunteer leadership team. Both new and experienced members are welcome.



### National volunteer leadership positions

You must be a current member and a CMA (AAMA) to serve. (Appointees will be selected from a pool of candidates when openings are available. Task force positions are recommended for preparation for the CB or CEB. Volunteers interact frequently by Internet and e-mail.)

#### Board of Trustees

- **Editorial Advisory Committee.** Suggest topics and interviewees, and review articles for *CMA Today*.
- **Leadership Development Strategy Team.** Develop leadership resources to assist aspiring and current leaders on all levels.
- **Membership Development Strategy Team.** Develop ways to recruit and retain members.
- **Professional Awareness and Expansion Task Force.** Promote the value of the CMA (AAMA).

#### Continuing Education

- **Continuing Education Board (CEB).** Oversee CE articles, conference sessions, and self-study products. (*Two-year term*)
- **LEAP (Leaders in Education and Practice) Task Force.** Plan educator activities for conference and regional workshops.
- **Practice Managers Task Force.** Plan manager activities for conference.
- **Task Force for Conference Continuing Education Sessions.** Develop topics for conference educational sessions.

#### Certification

- **Certifying Board (CB).** Oversee the CMA (AAMA) Certification/Recertification Exam. Task Force for Test Construction experience preferred. (*Two-year term*)
- **Task Force for Test Construction.** Write and review exam items.

#### AAMA Endowment

##### Accreditation

- **Medical Assisting Education Review Board (MAERB).** Direct the accreditation process for medical assisting programs. Surveyor experience required. Must meet qualifications to be eligible. (*Two-year term*)

#### Talk to a leader!

If you would like to discuss a position with volunteer leaders, e-mail them directly at [www.aama-ntl.org](http://www.aama-ntl.org) under State and Chapter Support/ National Volunteer Leaders.

For detailed descriptions of positions, visit the website at [www.aama-ntl.org](http://www.aama-ntl.org). See **State and Chapter Support/ State and Chapter Guidelines**.

Only applications that include required documentation will be considered. If you seek reappointment to a position, you *must* reapply. Appointees will be notified following the AAMA Conference.

#### Required documentation

- ✓ **This form.** Number in order of preference (*1 being the highest*) the position(s) you seek to fill.
- ✓ **Résumé.** Attach a résumé along with a listing of chapter, state, and national activities.
- ✓ **Statement.** Include a brief assessment of your reasons for requesting the position(s) and your qualifications.

**PRINT** the information below.

Name and credential(s): \_\_\_\_\_

Member ID or Social Security number: \_\_\_\_\_

Years in the profession: \_\_\_\_\_

- I am seeking a:  new appointment.  
 reappointment to a different position.  
 reappointment to the same position currently held.  
(*Note: Résumé not required for same position reappointments.*)

I am a medical assisting:  practitioner  educator

Preferred mailing address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

The above is my:  home address  work address

Day phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

E-mail (*required*): \_\_\_\_\_

**Mail or fax to:** Kathy Langley  
AAMA  
20 N. Wacker Dr., Ste. 1575  
Chicago, IL 60606  
Fax: 312/899-1259



**Deadline: June 1, 2012. Appointments are made at the AAMA Annual Conference.**