

Make a difference

Help shape the future of your profession. Join the AAMA volunteer leadership team. Both new and experienced members are welcome.



National volunteer leadership positions

You must be a current member and a CMA (AAMA) to serve. (Appointees will be selected from a pool of candidates when openings are available. Task force positions are recommended for preparation for the CB or CEB. Volunteers interact frequently by Internet and e-mail.)

Board of Trustees

- **Bylaws and Resolutions Committee.** Review AAMA Bylaws for revision recommendations and state bylaws for compliance.
- **Editorial Advisory Committee.** Suggest topics and interviewees, and review articles for *CMA Today*.
- **Leadership Development Strategy Team.** Develop leadership resources to assist aspiring and current leaders on all levels.
- **Membership Development Strategy Team.** Develop ways to recruit and retain members.
- **Professional Awareness and Expansion Task Force.** Promote the value of the CMA (AAMA) to other health organizations, and facilitate ways for medical assistants to graduate and become CMAs (AAMA).

Certification

- **Certifying Board (CB).** Oversee the CMA (AAMA) Certification/Recertification Exam. Task Force for Test Construction experience preferred. (*Two-year term*)
- **Task Force for Test Construction.** Write and review exam items.

Continuing Education

- **Continuing Education Board (CEB).** Oversee CE articles, conference sessions, and self-study products. (*Two-year term*)
- **LEAP (Leaders in Education and Practice) Task Force.** Plan educator activities for conference and regional workshops.
- **Practice Managers Task Force.** Plan manager activities for conference.
- **Task Force for Conference Continuing Education Sessions.** Develop topics for conference educational sessions.

AAMA Endowment

Accreditation

- **Medical Assisting Education Review Board (MAERB).** Direct the accreditation process for medical assisting programs. Surveyor experience required. Must meet qualifications to be eligible. (*Two-year term*)

Talk to a leader!

If you would like to discuss a position with volunteer leaders, e-mail them directly at www.aama-ntl.org under State and Chapter Support/ National Volunteer Leaders.

For detailed descriptions of positions, visit the website at www.aama-ntl.org. See **State and Chapter Support/ State and Chapter Guidelines**.

Only applications that include required documentation will be considered. If you seek reappointment to a position, you *must* reapply. Appointees will be notified following the AAMA Conference.

Required documentation

- ✓ **This form.** Number in order of preference (*1 being the highest*) the position(s) you seek to fill.
- ✓ **Résumé.** Attach a résumé along with a listing of chapter, state, and national activities.
- ✓ **Statement.** Include a brief assessment of your reasons for requesting the position(s) and your qualifications.

PRINT the information below.

Name and credential(s): _____

Member ID or social security number: _____

Years in the profession: _____

- I am seeking a: new appointment.
 reappointment to a different position.
 reappointment to the same position currently held.
(*Note: Résumé not required for same position reappointments.*)

I am a medical assisting: student practitioner educator

Preferred mailing address: _____

City/State/Zip: _____

The above is my: home address work address

Day phone: _____ Evening phone: _____

Fax: _____ E-mail: _____

Mail or fax to: Kathy Langley
AAMA
20 N. Wacker Dr., Ste. 1575
Chicago, IL 60606
Fax: 312/899-1259



Appointments are made each year at the AAMA Annual Conference.