2024 Awards of Distinction Entry Form

Important! The "Excel Awards" webpage on the AAMA website specifies additional information that must be included with this form and crucial eligibility information. *Entries that do not meet all the submission requirements will be automatically disqualified.*

General Submitter's Information

Name of Submitter *(Must Be an AAMA Member)*

Day Phone Evening Phone

Email

Nomination Categories

Use a separate form for each submission. You may save or photocopy this form. Check only one category per form. See the "Awards of Distinction" section on the "Excel Awards" webpage to learn more about each award.

Please nominate only one individual per award.

("Nominee" is the person being nominated for the award.)

- ○ Medical Assistant of the Year Award
- ○ Leadership and Mentoring Award
- ○ Golden Apple Award

Nominee Name, Including Credentials *(Must Be a Current CMA (AAMA)® and AAMA Member)*

Nominee's Mailing Address

Nominee's Day Phone Nominee's Evening Phone

Nominee's Email Address

Reward

Award winners are formally saluted at the Welcome and Awards Celebration held during the 2024 AAMA Annual Conference, on Friday, Sept. 20, 2024, in Grand Rapids, Michigan. If the nominee cannot attend, we ask that the winner kindly submits a recorded acceptance speech that the AAMA may play during the award ceremony.

Deadline

Entries must be emailed or postmarked by **July 15, 2024.**

Submissions

To nominate someone for any of the categories, you must submit the following:

1. Completed entry form
2. A detailed statement listing specific accomplishments achieved by the nominee*
3. The nominee's professional résumé, which includes work experience*
4. The nominee's AAMA résumé, including involvement at all three levels of AAMA membership, current CMA (AAMA) status, and emphasis on national achievements*
5. At least two detailed letters of recommendation supporting the nominee's qualifications for the select award *(Word docs are preferred, but PDFs will be accepted.)*
6. A headshot of the nominee that the AAMA may use in the awards announcements

Note: All submitted materials are subject to future use as marketing materials and the like by the AAMA. Such materials may include photos, quotes, and even a recorded acceptance speech (if applicable). By submitting an entry form to the AAMA, you agree to permit the AAMA to use these materials at the AAMA's discretion.

Email entries: Type the state or nominee name into the subject line. Attach this completed form and all required submission materials and send to MarCom@aama-ntl.org.

Mail-in entries: Include five copies of this completed form and five copies of all submission materials, and mail to the AAMA:

AAMA Excel Awards
20 N. Wacker Dr., Ste. 3720
Chicago, IL 60606

Incomplete entries will be automatically disqualified.

Eligibility

Submitters must be AAMA members. Nominees must be AAMA members and CMAs (AAMA).

Distinction winners can only win a particular award once, but they can be nominated for a different Distinction Award after three years. Currently serving Board of Trustees members cannot be nominated. But selection will favor those who have served on the national level.