

The American Association of Medical Assistants®

Maxine Williams Scholarship Application



AMERICAN ASSOCIATION
OF MEDICAL ASSISTANTS®

What is the Maxine Williams Scholarship Program?

Named after Maxine Williams, a founder of the American Association of Medical Assistants® (AAMA) and its first president, the program was established in 1959 for the purpose of providing educational assistance to deserving medical assisting students. The scholarship fund is supported entirely by private contributions. The AAMA Maxine Williams Scholarship Fund assumes administrative costs of the fund as a service to the public and to the medical and medical assisting professions.

Who is eligible to apply?

Students enrolled in and having completed a minimum of one quarter or semester at a postsecondary medical assisting program accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) or the Accrediting Bureau of Health Education Schools (ABHES) and having a grade point average of 3.0 or higher on a 4.0 scale.

How are scholarships awarded?

Scholarship award and a one-year membership in the AAMA are granted based on academic ability and financial need.

Deadline for Receipt of Applications: May 15, 2025

Please send the following documents. (*Applications with incomplete information or missing attachments will not be considered. Please do not staple documents together.*)

- ☐ Your completed application, which includes this checklist page and page 2 with signature.
- ☐ Answers to application questions, listed on page 2, on separate sheet, typed or printed legibly.
- ☐ Your most recent transcript(s) which must include medical assisting course completions to date.
Official transcripts are required. (Do *not* send such materials as photocopies, unofficial transcripts, or grade histories.)
- ☐ If you have applied and received any financial assistance, please include a copy of those completed application forms and the responses you received to those requests.
- ☐ Two letters of reference: (1) a personal reference, not from a family member and (2) a reference from the medical assisting program director or from a medical assisting educator.

Email completed application to:
Sharon Flynn at SFlynn@aama-ntl.org.

Mail completed application to:
AAMA
Attn: Sharon Flynn (MWS)
20 N. Wacker Drive, Suite 3720
Chicago, IL 60606

Application results will be communicated *approximately* eight weeks after the deadline date. Scholarship awards are issued directly to the recipient. Please see the attached sheet regarding tax implications on scholarship funds/awards. **Questions? Call:** 800/228-2262.

Applicant Information *(type or print clearly):*

Full Name: _____

Street address, City, State, Zip: _____

Cell Phone Number: _____

Medical Assisting Program Information: *(type or print clearly):*

Name of Institution: _____

Street Address: City: State: Zip: _____

Program Director: _____

Program Director's email address: _____

Date enrolled: _____ Anticipated Date of Graduation: _____

Please answer the following questions on a separate sheet of paper. Type or legibly print your answers.

Please note that the answers you provide may be used for publicity if you are chosen for this award.

1. Have you received any grants, scholarships or loans from financial institutions or education institutions? If so, do these funds cover your education expenses (such as tuition, books, supplies, uniforms, and vaccinations required to complete classwork)?
2. Have you ever been denied financial aid that you applied for? Why?
3. Other than school debt, what are your monthly financial responsibilities?
4. What made you choose Medical Assisting as a career and where do you see yourself in five years in your professional career?

I certify that the information provided for this application is true to the best of my knowledge.

I understand that academic performance may be verified with the institution.

Applicant Signature

Date

IMPORTANT NOTE: *Submitted materials are subject to future use as marketing materials and the like by the AAMA. Such materials may include photos and quotes. If selected as a scholarship winner, the AAMA will require a photo for inclusion in Medical Assisting Today and any other promotion of scholarship winners. By submitting this application to the AAMA, you agree to permit the AAMA to use these materials at the AAMA's discretion.*