Hire the best of the best: Employ a Certified Medical Assistant®

More employers of allied health personnel— or even insist— that their medical assistants have the CMA (AAMA) credential. The credential is awarded to candidates who pass the CMA (AAMA) Certification/Recertification Examination, offered by the Certifying Board of the American Association of Medical Assistants—the only medical assisting certifying body that has earned accreditation under ISO International Standard 17024, representing powerful evidence of quality, efficiency, and safety.

How the CMA (AAMA) stands apart

The CMA (AAMA) Exam is the only medical assisting exam that requires all of its candidates to be graduates of an accredited college-level medical assisting program.

The CMA (AAMA) is the only credential that requires certificants to recertify every 60 months in order to use the credential. Recertification is accomplished by retesting or by acquiring 60 hours of continuing education in general, clinical, and administrative topics.

The CMA (AAMA) Exam is the only medical assisting test that utilizes the National Board of Medical Examiners to construct and administer the exam.

Any CMA (AAMA) who violates the legal and ethical standards of the Certifying Board Disciplinary Standards is subject to penalties, such as revocation of the CMA (AAMA) credential.

Credentialed

Caring

The CMA (AAMA) provides superior patient care

The CMA (AAMA) is instrumental in helping patients feel at ease in the outpatient care setting, explaining physicians’ instructions and often acting as a patient advocate. Since patient confidentiality is paramount, the CMA (AAMA) respects and abides by the private nature of medical information.

Did you know?

Medical assisting is one of the nation’s careers growing much faster than average for all occupations, according to the United States Bureau of Labor Statistics. This can be attributed to a predicted surge in the number of physicians’ offices and outpatient care facilities—a surge largely due to technological advances in medicine and a growing and aging population. Because of this increasing demand, more physicians are turning to the CMA (AAMA) to fill their needs.

Want to learn more?

To learn more about how hiring a CMA (AAMA) will benefit your medical practice, contact the American Association of Medical Assistants at 800/228-2262 or visit www.aama-ntl.org. Certification status is a matter of public record and may be released, and also may be verified on the AAMA website.

Hire a CMA (AAMA)®

Sets the Bar for Excellence in Medical Assisting
Hiring the right staff can make a world of difference. As you identify ways to make your medical practice run more efficiently, consider hiring a CMA (AAMA). Working side by side with physicians and other skilled health care practitioners, the CMA (AAMA) serves an important and positive role in patient care.

Make a smart hiring decision

A valued member of your team

The value of CMAs (AAMA) lies in their versatility. Every CMA (AAMA) is trained to perform a wide variety of clinical and administrative procedures to enhance your practice.

Administrative duties

- Using computer applications
- Answering telephones
- Greeting patients
- Maintaining and filing patient medical records
- Entering provider’s orders into the electronic health record
- Coding and filling out insurance forms
- Scheduling appointments
- Arranging for hospital admissions and laboratory services
- Handling correspondence, billing, coding, and bookkeeping
- Complying with medical law and regulatory guidelines

Clinical duties (vary by state law)

The CMA (AAMA) supports your medical practice by performing a variety of clinical tasks:

- Taking medical histories
- Explaining treatment procedures to patients
- Preparing patients for examination
- Assisting the physician during exams
- Collecting and preparing laboratory specimens
- Performing basic laboratory tests
- Instructing patients about medication and special diets
- Administering medications as directed by the physician
- Calling in prescriptions as directed by the physician
- Drawing blood
- Performing EKGs
- Removing sutures and changing dressings
- Taking and recording vital signs

The Centers for Medicare & Medicaid Services (CMS) has ruled that, in addition to licensed health care professionals, only “credentialed medical assistants”—including CMAs (AAMA)—are allowed to enter medication, laboratory, and diagnostic imaging orders into the computerized provider order entry (CPOE) system for meaningful use purposes for the Medicaid Electronic Health Records Incentive Programs.