

# Make a difference

Help shape the future of your profession.  
Join the AAMA volunteer leadership team.



## Both new and experienced members are welcome!

To serve, you must be a current AAMA member (exceptions apply for the CB). Appointees must maintain membership throughout their term of service. Appointees will be selected from a pool of candidates when openings are available. Task force positions are recommended as preparation for the CB or CEB. Volunteers interact frequently by email.

### Board of Trustees

- **Editorial Advisory Committee**  
Suggest topics and interviewees, and review articles for *CMA Today*.
- **Leadership Development Strategy Team**  
Develop resources for leaders on all levels, including working on Leader Spotlight, the AAMA Leaders Facebook Group, and the State Leaders session at conference.
- **Membership Development Strategy Team**  
Develop ways to promote AAMA membership to recruit and retain AAMA members.
- **Marketing Strategy Team**  
Develop ways to promote the AAMA to the public, including employers, health agencies, and medical assisting programs.
- **Social Media Committee**  
Be an AAMA brand ambassador by actively participating in AAMA social media channels (e.g., Facebook, Instagram, Twitter, TikTok, and LinkedIn).

### Continuing Education

You must hold a CMA (AAMA)<sup>®</sup> credential.

- **Continuing Education Board (CEB)**  
Oversee continuing education articles, conference sessions, and self-study products. (Two-year term.)
- **Leaders in Education and Practice (LEAP) Task Force**  
Plan educator activities for conference and topics for e-workshops.
- **Practice Managers Task Force**  
Plan manager activities for conference.
- **Task Force for Conference Continuing Education Sessions**  
Develop topics for conference educational sessions.

### Certification

You must hold a CMA (AAMA)<sup>®</sup> credential.

- **Certifying Board (CB)**  
Oversee the CMA (AAMA) Certification Exam. Task Force for Test Construction experience preferred. (Two-year term.)
- **Task Force for Test Construction**  
Write and review exam items. (Three-year term.)

**Talk to a leader!** If you would like to discuss a position with current leaders, email them directly by using the contact info found at [www.aama-ntl.org/volunteers/leaders](http://www.aama-ntl.org/volunteers/leaders).

### Leadership Application

For more information, email Customer Service Manager Erika Mercado at [EMercado@aama-ntl.org](mailto:EMercado@aama-ntl.org).

Only applications that include required documentation will be considered. If you seek reappointment to a position, you *must* reapply. Appointees will be notified following the AAMA Annual Conference.

#### Required documentation

- ✓ **This form.** Number in order of preference (*1 being the highest*) the position(s) you seek to fill.
- ✓ **Résumé.** Attach a résumé along with a listing of chapter, state, and national activities.
- ✓ **Statement.** Include a brief assessment of your reasons for requesting the position(s) and your qualifications.

**PRINT** the information below.

Name and credential(s): \_\_\_\_\_

Member ID: \_\_\_\_\_ OR Last four digits of Soc. Sec. no.: \_\_\_\_\_

Years in the profession: \_\_\_\_\_

- I am seeking a:  new appointment.  
 reappointment to a different position.  
 reappointment to the same position currently held.  
 (Note: Résumé not required for same position reappointments.)

I am a medical assisting:  practitioner  educator  other

Preferred mailing address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

The above is my:  home address  work address

Day phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Email (required): \_\_\_\_\_

Date: \_\_\_\_\_

**Mail or fax:** AAMA Attn: Erika Mercado  
20 N. Wacker Dr., Ste. 1575  
Chicago, IL 60606  
Fax: 312/899-1259



**Deadline: August 1, 2023. Appointments are made at the AAMA Annual Conference.**