



## Make a difference

Help shape the future of your profession.

Join the AAMA volunteer leadership team.

### Both new and experienced members are welcome!

To serve, you must be a current AAMA member (exceptions apply for the CB). Appointees must maintain membership throughout their term of service. Appointees will be selected from a pool of candidates when openings are available. Task force positions are recommended as preparation for the CB or CEB. Volunteers interact frequently by email.

### Board of Trustees

#### Editorial Advisory Committee

Suggest topics and interviewees, and review articles for *CMA Today*.

#### Leadership Development Strategy Team

Develop resources for leaders on all levels, including working on Leader Spotlight, the AAMA Leaders Facebook Group, and the State Leaders session at conference.

#### Membership Development Strategy Team

Develop ways to promote AAMA membership to recruit and retain AAMA members.

#### Marketing Strategy Team

Develop ways to promote the AAMA to the public, including employers, health agencies, and medical assisting programs.

#### Social Media Committee

Be an AAMA brand ambassador by actively participating in AAMA social media channels (e.g., Facebook, Instagram, Twitter, and LinkedIn).

### Continuing Education

You must hold a CMA (AAMA)<sup>®</sup> credential.

#### Continuing Education Board (CEB)

Oversee CE articles, conference sessions, and self-study products. (Two-year term.)

#### LEAP (Leaders in Education and Practice) Task Force

Plan educator activities for conference and topics for e-workshops.

#### Practice Managers Task Force

Plan manager activities for conference.

#### Task Force for Conference Continuing Education Sessions

Develop topics for conference educational sessions.

### Certification

You must hold a CMA (AAMA)<sup>®</sup> credential.

#### Certifying Board (CB)

Oversee the CMA (AAMA) Certification Exam. Task Force for Test Construction experience preferred. (Two-year term.)

#### Task Force for Test Construction

Write and review exam items. (Three-year term.)

**Talk to a leader!** If you would like to discuss a position with current leaders, email them directly by using the contact info found at [www.aama-ntl.org/volunteers/leaders](http://www.aama-ntl.org/volunteers/leaders).

### Leadership Application

For more information, email Board Services Director  
Kathy Langley at [BoardServices@aama-ntl.org](mailto:BoardServices@aama-ntl.org).

Only applications that include required documentation will be considered. If you seek reappointment to a position, you *must* reapply. Appointees will be notified following the AAMA Annual Conference.

### Required documentation

- ✓ **This form.** Number in order of preference (*1 being the highest*) the position(s) you seek to fill.
- ✓ **Résumé.** Attach a résumé along with a listing of chapter, state, and national activities.
- ✓ **Statement.** Include a brief assessment of your reasons for requesting the position(s) and your qualifications.

**PRINT** the information below.

Name and credential(s): \_\_\_\_\_

Member ID: \_\_\_\_\_ OR Last four digits of Soc. Sec. no.: \_\_\_\_\_

Years in the profession: \_\_\_\_\_

- I am seeking a:  new appointment.  
 reappointment to a different position.  
 reappointment to the same position currently held.  
(Note: Résumé not required for same position reappointments.)

I am a medical assisting:  practitioner  educator  other

Preferred mailing address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

The above is my:  home address  work address

Day phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Email (required): \_\_\_\_\_

**Mail or fax to:** Kathy Langley  
AAMA  
20 N. Wacker Dr., Ste. 1575  
Chicago, IL 60606  
Fax: 312/899-1259



**Deadline: August 1, 2020. Appointments are made at the AAMA Annual Conference.**