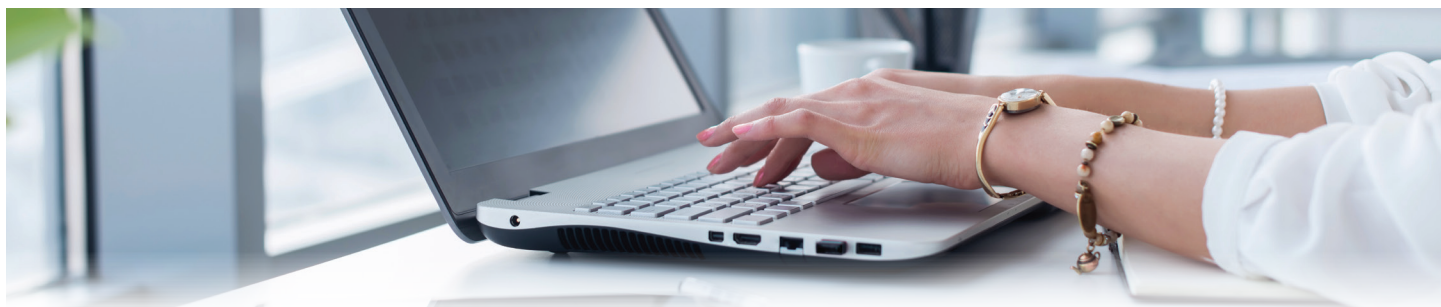


Authorship and Item Writing Recertification Points



Medical assistants may earn recertification points for authoring textbooks, textbook chapters, and articles pertaining to medical assisting. Recertification points are also granted for work serving as an item writer to the CMA (AAMA) Certification Exam. Here are the categories and specifications:

Category I

- **Description:** Primary author or coauthor of a medical assisting textbook.
- **Point Value:** Non-AAMA credit. Maximum of 30 points in a 60 calendar-month period; 10 each in the general, administrative, and clinical areas. Five points per chapter will be awarded.
- **Criteria:** Book meets the criteria of a classroom text that includes educational objectives, appropriate content, chapter summaries, bibliography, glossary, and index. Content must address topics reflected in the [Occupational Analysis of Medical Assistants](#), [Content Outline for the CMA \(AAMA\) Certification Exam](#), or [Advanced Educational Topics for Medical Assisting](#) documents. Textbook must be published by an educational publisher and registered with the Library of Congress.
- **Documentation:** Copy of published textbook.

Category II

- **Description:** Primary author of one or more chapters in a medical assisting textbook.
- **Point Value:** Non-AAMA credit. Maximum of 30 points in a 60 calendar-month period; 10 each in the general, administrative, and clinical areas. Five points are awarded for each chapter written.
- **Criteria:** Same as Category I.
- **Documentation:** Copy of published textbook containing chapter(s).

Category III

- **Description:** Primary author of one or more articles in *CMA Today* or a comparable national, professional journal.
- **Point Value:** Non-AAMA credit. Maximum of 15 points in a 60 calendar-month period; maximum of 10 points is allowed in any one category of the general, administrative, or clinical area. The remaining five points must be in another category. Three points are awarded per article written.
- **Criteria:** Topic relevant to the medical assisting profession. Article publicized in a recognized journal. A *recognized journal* is defined as a regularly issued, specialized, educational periodical published by a national allied health, medical, or nursing association or organization.
- **Documentation:** Copy of the journal issue containing the article or the publisher's article reprint.

Category IV

- **Description:** Task Force for Test Construction (TFTC) item writing and/or post-administration item review.
- **Point Value and Criteria:** Non-AAMA credit. Fifteen points each year with a maximum of five points each in the general, administrative, and clinical areas per post-administration item review or writing assignment with attendance at the TFTC annual meeting. Nine points each year with a maximum of three points each in the general, administration, and clinical areas for completion of a writing assignment without attending the annual meeting. A maximum of 30 points in a 60 calendar-month period.
- **Documentation:** Certificate issued and signed by the TFTC chair.