

**AMERICAN ASSOCIATION OF MEDICAL ASSISTANTS
69th HOUSE OF DELEGATES
September 20, 2025**

Hyatt Regency Crystal City – Arlington, VA

Jane Seelig, CMA-A (AAMA)	Speaker of the House
Claire Houghton, CMA (AAMA)	Vice Speaker of the House
Janice Caplan, CMA (AAMA)	Parliamentary Advisor
Carol Clapp, CMA (AAMA)	Parliamentary Advisor (<i>virtual</i>)
Cheryl Vineyard, CMA (AAMA)	Timekeeper
Regina Sadler, CMA (AAMA)	Sergeant-at-Arms

OPENING CEREMONIES

Procession of veterans was led by Sue Hawes and Brian Stimpson followed by the honoring of the colors. The Pledge of Allegiance was led by Sue Hawes, CMA (AAMA), from Maine. The National Anthem was sung by April Poindexter-Johnson, guest of the Virginia State Society of Medical Assistants.

CALL TO ORDER

Speaker Seelig called the 69th House of Delegates (HOD) to order at 8:30 a.m. (Eastern Time).

INTRODUCTIONS

Speaker Seelig introduced the following individuals in attendance at the opening session:

AAMA Trustees:

Candace Miller, CMA (AAMA)
Pamela Neu, CMA (AAMA)
Aimee Quinn, CMA, (AAMA)
Shirley Sawyer, CMA (AAMA)
Cameron Smith, CMA (AAMA)
Shannon Thomas, CMA (AAMA)

AAMA Officers:

Claire Houghton, CMA (AAMA) – Vice Speaker of the House
Jane Seelig, CMA-A (AAMA) – Speaker of the House
Monica Case, CMA (AAMA) – Immediate Past President
Virginia Thomas, CMA (AAMA) – President

Past AAMA Presidents:

1992	Mary Lou Allison, CMA-C (AAMA), Life Member	Florida
1993	Janice Caplan, CMA-A (AAMA), Life Member	New York/Florida
1995	Cheryl Vineyard, CMA (AAMA), Life Member	New Mexico
1997	Carol Clapp, CMA (AAMA) Life Member	Tennessee (<i>virtual</i>)
2001	Mary Dey, CMA-AC (AAMA)	Michigan
2005	Lee Damon, CMA (AAMA)	New York
2006	Mary Dyer, CMA-A (AAMA)	Texas/Arkansas

2007	Rebecca Walker, CMA (AAMA), Life Member	North Carolina
2009	Kathryn Panagiotacos, CMA (AAMA)	Florida
2011	Betty Springer, CMA-C (AAMA)	Florida
2013	Chris Hollander, CMA (AAMA)	Colorado
2014	Nina Watson, CMA (AAMA)	Connecticut
2015	Charlene Couch, CMA (AAMA), Life Member	Texas
2016	Paula Purdy, CMA (AAMA)	Oregon
2017	Julie Flaatten, CMA (AAMA)	Wisconsin
2018	Lisa Lee, CMA (AAMA)	Utah
2019	Sue Hawes, CMA (AAMA)	Maine
2020	Debby Houston, CMA (AAMA)	Virginia
2021	Debby Houston, CMA (AAMA)	Virginia
2022	Patty Licurs, CMA (AAMA)	South Carolina
2023	Deborah Novak, CMA (AAMA)	Ohio

Executive Office Staff:

Donald Balasa, JD, MBA, Chief Executive Officer and House Legal Counsel
Sharon Flynn Scarborough, Board Services Manager
Michael Knight, IT Consultant
Gina Mokijewski, Marketing Director
Nick Mickowski, Continuing Education and Membership Director
Katie Gottwaldt, Certification Director
Felicia Eldridge, Social Media and Marketing Manager
Connor Satterlee, Graphic Designer and Photographer
Kelli Smith, Associate Editor
Lee Rumpel, Assistant Director of Operations and Certification Operations Manager

Speaker Seelig announced Sharon Flynn Scarborough, Board Services Manager, will be taking the minutes of the House. The 2025 HOD Minutes Committee has been appointed to review these minutes and consists of Speaker Seelig, Vice Speaker Houghton, and two members of the Board of Trustees, Aimee Quinn, CMA (AAMA), and Candy Miller, CMA (AAMA).

Speaker Seelig announced the Pages are stationed around the room and are identified by their sashes. The Pages will be collecting completed motion forms and picking up any messages to the delegation. It was requested that all messages have the recipient's name and state or office indicated with notification if a response was requested.

Speaker Seelig announced there were microphones stationed around the room and numbered; instructions were given to be recognized before speaking followed by how the delegate or alternate should introduce themselves.

Speaker Seelig continued with introductions of the volunteers and dedicated leaders.

Volunteers and Dedicated Leaders:

Parliamentary Advisor – Janice Caplan, CMA-A (AAMA), Past President
Parliamentary Advisor – Carol Clapp, CMA (AAMA), Past President (virtual)
Timekeeper – Cheryl Vineyard, CMA (AAMA)

REPORT OF THE CREDENTIALS COMMITTEE

Deborah Novak, CMA (AAMA), Chair of the Credentials Committee, presented the report. The possible voting power of the House was 147. The number of delegates registered for the opening session was 123. The number of proxy votes was 16. Total voting power of the House was 139. A quorum was present. A majority vote was determined to be 70 and a two-thirds vote was 93. The report was accepted by general consensus as the official roll call of voting power of this session of the House, subject to change by supplemental report.

A revised list of delegates and alternates reflecting changes received after the Delegates Packet was distributed will be distributed in the second session of the House.

Speaker Seelig entertained a motion to accept the agenda of the House on page 3 of the Delegates Packet

APPROVAL OF HOUSE AGENDA

MOTION: TO APPROVE THE AGENDA OF THE HOUSE OF DELEGATES.

(Faith Snyder, CMA (AAMA) – North Carolina / Dawn Jordan LeBlanc, CMA (AAMA) – Massachusetts)

THE MOTION CARRIED.

ORIENTATION AND RULES

Vice Speaker Houghton announced the Guide for the Delegates and the Rules of the House along with the proposed Bylaw amendments and Resolution, were emailed to each delegate and alternate within the designated time frame as denoted in the AAMA Bylaws. Therefore, the reading of the “Guide for Delegates” (including the “General Rules of the House”) was dispensed with.

MOTION: TO ACCEPT THE RULES OF THE HOUSE.

(Linda Metcalf, CMA (AAMA) – North Carolina / Rebecca Eldridge, CMA (AAMA) – North Carolina)

THE MOTION CARRIED.

SUPPLEMENTAL REPORT OF THE BOARD OF TRUSTEES

Vice Speaker Houghton called for the supplemental report of the Board of Trustees. Virginia Thomas CMA (AAMA), AAMA President, presented a supplemental report of the Board of Trustees. Since submitting a report for the Delegates Packet, the Board of Trustees has done the following:

- The AAMA Board of Trustees met on Friday, September 19, 2025, in the Potomac Room of the Hyatt Regency Crystal City, in Arlington, Virginia.
- Approximately 80 people were in attendance in the gallery, representing 24 states. Following introductions, minutes for the June 6, 2025, meeting were approved.
- Speaker Seelig announced that the time for the Credentials Desk in the conference brochure was incorrect and provided the correct time the desk would open on Friday afternoon (3:30–4:15 p.m.). Speaker Seelig also announced there would be a special recognition during the House of Delegates of all Armed Forces Veterans.
- Each committee chair gave a verbal report of activities since their report was submitted for the Delegates Packet.
- The chairs of the Certifying Board and Continuing Education Board were given the opportunity to provide updates.

- AAMA CEO Donald Balasa reported on New York legislation, Texas legislation, and the IV initiation RFP.
- Votes taken since the submission of the Delegates Packet reports:
 - Approved request for the Leadership Development Strategy Team for State Leaders project.
 - Approved CEB volunteer appointment.
 - Approved a 10 % discount for members on CEU products and seasonal sales.
 - Approved request of the Awards committee.
 - Approved Michael Knight to begin the upgrade to Aptify to allow the PayPal integration.
 - Approved the renaming of the Social Media Committee to the Engagement and Outreach Committee.
 - Approved some appointments to the BOT committees, strategy teams, and task forces for 2025-2026.
- The membership numbers as of the end of August 2024 were 22,786 and as of August 2025 are 20,034. This is a decrease of -12%.

REPORT OF CEO BALASA

Copies of CEO Balasa’s Public Affairs on “The Present and Future of the Medical Assisting Profession” and “Protecting Medical Assistants; Right to Practice—A Retrospective: Part 1 and 2” were distributed to the delegates.

REPORT OF THE NOMINATING COMMITTEE

Speaker Seelig called for the report of the Nominating Committee. Monica Case, CMA (AAMA), chair of the committee, presented the slate of candidates who met the qualifications as outlined in AAMA Bylaws:

President:	no submission
Vice President:	Sherry Bogar, CMA (AAMA)
Secretary	Shirely Sawyer, CMA (AAMA)
Speaker of the House:	Claire Houghton, CMA (AAMA)
	Jane Seelig, CMA-A (AAMA)
Vice Speaker of the House:	Aimee Quinn, CMA (AAMA)
Trustee:	Christa Smith, CMA (AAMA)
Trustee:	Jeanette Tyler, CMA (AAMA)
Trustee:	Sandra Williams, CMA (AAMA)
Trustee:	no submission

There are nine elective offices open for the 2025-2026 year:

President
 Vice President
 Secretary (one-year term)
 Speaker of the House (two-year term)
 Vice Speaker of the House (two-year term)
 Trustee positions (two-year positions)—four positions

Speaker Seelig reviewed the nominations from the floor for the positions of Officers and Trustees

and reported she did not receive any nominations by the deadline date of August 21, 2025, for the officers of President, Vice President, Secretary, Speaker of the House, Vice Speaker of the House, or the open Trustees positions.

2025-2026 Nominating Committee

Vice Speaker Houghton opened nominations for the members of the Nominating Committee for 2025-2026 and explained the duties of the Nominating Committee:

- Solicit, screen, and present a slate of nominees for the open Officer and Trustee positions.
- Review and verify the qualifications of candidates in accordance with AAMA Bylaws.
- Complete and return approval forms to the chair prior to the designated deadline.
- Give prompt attention to all correspondence and notify chair immediately if unable to fulfill assignments.
- Attend the following year's conference to be available to process nomination forms, if Necessary.

Vice Speaker Houghton explained the applicable AAMA Bylaws, under Article IX, Section 1A:

- Four members shall be elected by ballot by the House of Delegates, following nominations from the floor.
- A plurality vote will elect.
- If there is a tie between the candidates receiving the fourth highest number, another ballot shall be taken to determine the successful candidate.
- Members of the Nominating Committee cannot run as a Trustee or Officer while serving on the committee.
- There shall be only four members from four different states serving on the committee.
- If two candidates are nominated from the same state, the one receiving the highest number of votes will be elected.

Vice Speaker Houghton explained the process of nominating a candidate and announced Shannon Thomas, CMA (AAMA), will enter the name and state societies of the candidates to project on the screen. Due to technical difficulties, the list was not reflected on the screen.

Vice Speaker Houghton opened the floor for nominations for members of the Nominating Committee for the year 2025-2026; below were nominated by a delegate in the house:

Lisa Kianos, CMA (AAMA) – South Carolina
Linda Metcalf, CMA (AAMA) – North Carolina
Rhonda Lazette, CMA (AAMA) – Ohio
Todd Lasher, CMA (AAMA) – New York
Christina Sears, CMA (AAMA) – Florida
Dawn Alter, CMA (AAMA) – Tennessee

**MOTION: TO CLOSE THE NOMINATIONS FOR THE NOMINATING COMMITTEE.
(Maria Van De Bovenkamp, CMA (AAMA) – North Carolina / Kathy Stuut, CMA (AAMA) – Michigan)**

THE MOTION CARRIED.

Candidates for the Nominating Committee were asked to approach the podium and state their name, credentials, and state society.

Speaker Seelig thanked the candidates and informed the delegates they would be electing four of these candidates. Voting will be electronic and will take place during the second session of the House starting at 6:30 p.m. The “Meet the Candidates” session will follow the close of this session of the House of Delegates.

REFERENCE COMMITTEE HEARINGS

Speaker Seelig announced the order for Reference Committee Hearings, beginning at 1:15 p.m. Reports for Officers, Boards, Committees, Task Forces, Strategy Teams, Resolutions, and Bylaws. Speaker introduced the House committee members:

Credentials Chairs – Deborah Novak, CMA (AAMA)
Credentials Members – April Brannon CMA (AAMA); Claire Hays, CMA (AAMA);
Terry Silvia, CMA (AAMA); Doreen Hoch, CMA (AAMA); and Debra Benson, CMA (AAMA)
Page Chair – Clare Ley, CMA (AAMA)
Pages – LaTress Woodley, CMA (AAMA); Karen Nichols-Skoff, CMA (AAMA); Cynthia Pavel,
CMA (AAMA); and Shari Dunlap Sindelar, CMA (AAMA)
Reference Committee Bylaws Chair – Chris Hollander, CMA (AAMA)
Reference Committee Bylaws Members – Jessica Hunter, CMA (AAMA); Dawn Jordan
LeBlanc; CMA (AAMA), Rhonda Lazette, CMA (AAMA); and Melinda Rhynes, CMA
(AAMA)
Reference Committee Reports Chair – Christy Oldenstadt, CMA (AAMA)
Reference Committee Reports Members – Todd Lasher, CMA (AAMA); Sandra Monty, CMA
(AAMA); Nancy Lizon, CMA (AAMA); Katherine Schoonhoven, CMA (AAMA); and Paula
Schubert, CMA (AAMA)
Reference Committee Resolutions Chair – Kathy Stuut, CMA (AAMA)
Reference Committee Resolutions Members – Maria Van De Bovenkamp, CMA (AAMA);
Angela Eytcheson CMA (AAMA); Brandy Owen, CMA (AAMA); and Crystal Spackman, CMA
(AAMA)
Tellers Chair – Brian Stimpson, CMA (AAMA)
Tellers – Nina Watson, CMA (AAMA), Heather Mendy CMA (AAMA), Lacie Stevenson, CMA
(AAMA), Jolene Guenther; and Karmon Kingsley, CMA (AAMA)
Sergeant of Arms Chair – Clare Ley, CMA (AAMA), and Regina Sadler, CMA (AAMA)

Speaker Seelig introduced Rebecca Walker, CMA (AAMA), the Regent of the Society of Past Presidents for a message. Followed by announcing “Meet the Candidates” will begin after a fifteen-minute break.

RECESS

Speaker Seelig recessed the House at 9:22 a.m. (Eastern Time).

RECONVENE

Speaker Seelig reconvened the House at 6:33 p.m. (Eastern Time) and announced electronic devices are to be silenced and video and/or audio recording are prohibited. Janice Caplan, CMA (AAMA), and remotely Carol Clapp, AAMA Past Presidents are the Parliamentary Advisors. Sharon Flynn Scarborough, Board Services Manager, will be taking the minutes of the House. The timekeeper for this session of the House is Cheryl Vineyard, CMA (AAMA), AAMA Past President and Life Member. Sergeant at Arms is Regina Sadler, CMA (AAMA).

REPORT OF THE CREDENTIALS COMMITTEE

Deborah Novak, CMA (AAMA), Chair of the Credentials Committee, presented the report. The possible voting power of the House was 147. The number of delegates registered for the opening session was 123. The number of proxy votes was 16. Total voting power of the House was 139. A quorum was present. A majority vote was determined to be 70 and a two-thirds vote was 93.

The report was accepted by consensus as the official roll call of voting power of this session of the House, subject to change by supplemental report.

Speaker Seelig reported the following corrections in the 2025 House of Delegates Packet:

Page 147, line 5704—Sandra Monty, CMA (AAMA), should read Sandra Monty, RMA;
Corrections also for the 2025 AAMA HOD Committees sheet Page 148. Line 5725—Faith Burke, CMA (AAMA), should read Faith Synder, CMA (AAMA).

Speaker Seelig reintroduced President Thomas to add to her supplement report from the morning session.

President Thomas reported that during the Open Session CEO Balasa reported the favorable outcome from Arkansas Legislation.

ELECTION VOTING

Speaker Seelig stated that electronic voting will be used for all voting by the House of Delegates this year. The Tellers led by Brian Stimpson, CMA (AAMA), Chair of the Tellers Committee, were asked to distribute the electronic devices.

Speaker Seelig announced New Hampshire Delegate Jennifer Depiano will be replaced by New Hampshire Alternate Richard Bento.

After a quick demonstration from Jessica Mancini, of Turning Technologies, the election for the open positions of the Board of Trustees began.

Chair Stimpson along with CEO Donald Balasa, Parliamentary Advisor Janice Caplan, Immediate Past President Monica Case, and Jessica Mancini of Turning Technologies were excused to prepare the voting results.

Vice Speaker Houghton referenced the Reports section, page 12, of the Delegates Packet and introduced Christy Oldenstadt, CMA (AAMA), Chair of the Reference Committee on Reports.

REFERENCE COMMITTEE REPORT ON REPORTS

Christy Oldenstadt, CMA (AAMA), chair of the committee, presented the report. The Reference Committee on Reports met in Regency E/F Ballroom of the Hyatt Regency Crystal City in Arlington, Virginia, at 2:00 p.m. on Saturday, September 20, 2025. Approximately 150 members were present.

The Ex Officio member attending the meeting was Shirley Sawyer, CMA (AAMA).

Following the hearing, the Reference Committee met in Executive Session at 3:10 p.m. in Potomac II.

The Reference Committee moved that the reports of the following AAMA Officers be accepted

and filed for future reference (editorial revisions, if any, to be made as noted): Board of Trustees, Board of Trustees Supplemental, President Thomas, CMA (AAMA); Immediate Past President Case, CMA (AAMA); Secretary Loxie Kistler, CMA (AAMA); Speaker Seelig, CMA-A (AAMA); Vice Speaker Houghton, CMA (AAMA). ***Motion Carried***

The Reference Committee moved that the reports of the following AAMA Trustees be accepted and filed for future reference: Candy Miller, CMA (AAMA); Aimee Quinn, CMA (AAMA); Pamela Neu, CMA (AAMA); Shirely Sawyer, CMA (AAMA); Cameron Smith, CMA (AAMA); and Shannon Thomas, CMA (AAMA). ***Motion Carried***

The Reference Committee moved that the following AAMA Executive Office reports be accepted and filed for future reference: CEO and Legal Counsel Balasa, JD, MBA. ***Motion Carried***

The Reference Committee moved that the reports of the following Committees be accepted and filed for future reference: Ad Hoc Mentoring, Advisory Service, Annual Conference, Awards, Bylaws and Resolutions, Documents, Editorial Advisory, House of Delegates Minutes, Nominating, Social Media, and Strategic Issues Planning. ***Motion Carried***

The Reference Committee moved that the reports of the following Strategy Teams be accepted and filed for future reference: Leadership Development, Marketing, and Membership Development. ***Motion Carried***

The Reference Committee moved that the reports of the following Task Forces be accepted and filed for future reference: Educators Collaborative and Partnership. ***Motion Carried***

The Reference Committee moved that the reports of the following Boards and Councils be accepted and filed for future reference: Certifying Board, Continuing Education Board, and Judicial Council. ***Motion Carried***

Vice Speaker Houghton referenced the proposed Resolution, page 139, of the Delegates Packet and introduced Kathy Stuut, CMA (AAMA), Chair of the Reference Committee on Resolutions.

REFERENCE COMMITTEE REPORT ON RESOLUTIONS

Kathy Stuut, CMA (AAMA), chair of the committee, presented the report. The Reference Committee on Resolutions met in Regency E/F Ballroom of the Hyatt Regency Crystal City in Arlington, Virginia, at 2:25 p.m. on Saturday, September 20, 2025. Approximately 150 members were present.

The Ex Officio member attending the meeting was Aimee Quinn, CMA (AAMA).

Following the hearing, the Reference Committee met in Executive Session at 3:10 p.m. in Potomac II.

The Reference Committee moved that Resolution 25-01 be adopted as amended at the 4th Whereas, so it reads: The AAMA aligns with health care employers to emphasize the value of employing credentialed medical assistants in today's outpatient medical settings: and

The proposed amended AAMA Resolution was voted on electronically, as conducted by Jessica Mancini of Turning Technologies and ***defeated***.

Vice Speaker Houghton brought back the original proposed Resolution 25-01 before the House of Delegates for consideration.

**MOTION: TO STRIKE OUTPATIENT AND OFFICE FROM LINE 39 AND 40 TO READ:
WHEREAS: THE AAMA ALIGNS WITH HEALTH CARE EMPLOYERS TO EMPHASIZE
THE VALUE OF EMPLOYING CREDENTIALLED MEDICAL ASSISTANTS IN TODAY'S
MEDICAL SETTING; AND
(Melinda Rhynes, CMA (AAMA) – Arkansas / Christa Smith, CMA (AAMA) – Michigan)
THE MOTION CARRIED.**

REPORT OF THE TELLERS COMMITTEE

Speaker Seelig asked Tellers Committee Chair Brian Stimpson to step forward and present the report of the committee:

Brian Stimpson, CMA (AAMA), Chair of the Tellers Committee, presented the report. The election was conducted electronically at 6:30 p.m. Delegates were properly certified by the Credentials Committee.

VICE PRESIDENT:

Candidate Sherry Bogar, CMA (AAMA)	Total votes for: 70
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SECRETRY:

Candidate Shirley Sawyer, CMA (AAMA)	Total votes for: 135
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SPEAKER OF THE HOUSE:

Candidate Claire Houghton, CMA (AAMA)	Total votes for: 50
Candidate Jane Seelig, CMA-A (AAMA)	Total votes for: 85

VICE SPEAKER OF THE HOUSE:

Candidate Aimee Quinn, CMA (AAMA)	Total votes for: 131
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TRUSTEE:

Candidate Christa Smith, CMA (AAMA)	Total votes for: 126
Candidate Jeanette Tyler, CMA (AAMA)	Total votes for: 126
Candidate Sandra Williams, CMA (AAMA)	Total votes for: 124

NOMINATING COMMITTEE:

Candidate Todd Lasher, CMA (AAMA)	Total votes for: 111
Candidate Rhonda Lazette, CMA (AAMA)	Total votes for: 91
Candidate Christina Sears, CMA (AAMA)	Total votes for: 87
Candidate Lisa Kianos, CMA (AAMA)	Total votes for: 81
Candidate Linda Metcalf, CMA (AAMA)	Total votes for: 77
Candidate Dawn Alter, CMA (AAMA)	Total votes for: 63

Speaker Seelig thanked Chair Stimpson and his committee and announced the results of the election:

Vice President: Sherry Bogar, CMA (AAMA)
Secretary: Shirely Sawyer, CMA (AAMA)
Speaker of the House: Jane Seelig, CMA-A (AAMA)
Vice Speaker of the House: Aimee Quinn, CMA (AAMA)
Trustees (two-year term): Christa Smith, CMA (AAMA)
Jeanette Tyler, CMA (AAMA)
Sandra Williams, CMA (AAMA)
Nomination Committee: Todd Lasher, CMA (AAMA)
Rhonda Lazette, CMA (AAMA)
Christina Sears, CMA (AAMA)
Lisa Kianos, CMA (AAMA)

Speaker Seelig referenced the proposed Bylaws amendments, page 141, of the Delegates Packet and introduced Chris Holander, CMA (AAMA), Chair of the Reference Committee on Bylaws.

REFERENCE COMMITTEE REPORT ON BYLAWS

Chris Hollander, CMA (AAMA), chair of the committee, presented the report. The Reference Committee on Bylaws met in Regency E/F Ballroom of the Hyatt Regency Crystal City in Arlington, Virginia, at 2:35 p.m. on Saturday, September 20, 2025. Approximately 150 members were present.

The Ex Officio member attending the meeting was Pam Neu, CMA (AAMA).

Following the hearing, the Reference Committee met in Executive Session at 3:05 p.m. in Potomac II.

PROPOSED BYLAWS AMENDMENT 25-01

ARTICLE VIII—QUALIFICATIONS OF OFFICERS AND TRUSTEES, SECTION 4. Additional qualifications for specific offices shall be:

PROPOSED WORDING

SECTION 4. Additional qualifications for specific offices shall be:

A. A candidate for President or Vice President shall:

1. have served as an AAMA elected officer for a minimum of one AAMA year (an AAMA year is from annual meeting to annual meeting of the House of Delegates)

The Reference Committee on Bylaws has recommended that Amendment 25-01 to not be adopted and returned to the Bylaws Committee for revision.

Amendment 25-01 adopted.

PROPOSED BYLAWS AMENDMENT 25-02

ARTICLE IX—NOMINATIONS AND ELECTIONS SECTION 2. Elections

PROPOSED WORDING

SECTION 2. Elections

D. If any candidate among a slate of candidates for an open position does not receive a
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majority vote after two ballots by the House of Delegates, on all subsequent ballots the candidate receiving the lowest number of votes will be eliminated.

The Reference Committee on Bylaws has recommended that Amendment 25-02 to be adopted.

Amendment 25-02 adopted.

PROPOSED BYLAWS AMENDMENT 25-03

ARTICLE IX—NOMINATIONS AND ELECTIONS

SECTION 2. Elections.

PROPOSED WORDING

SECTION 2. Elections.

- E. An unopposed officer or trustee candidate not receiving a majority ballot for an open position is considered defeated after two votes. The candidate has the right to decline a second vote.

The Reference Committee on Bylaws has recommended that Amendment 25-03 to not be adopted.

Amendment 25-03 defeated.

TEXAS STATE SOCIETY PROPOSED BYLAWS AMENDMENT 25-01

ARTICLE VIII—QUALIFICATIONS OF OFFICERS AND TRUSTEES

SECTION 4. Additional qualifications for specific offices shall be:

PROPOSED WORDING

SECTION 4. Additional qualifications for specific offices shall be:

- E. A Candidate for Trustee shall:
 - ...
 - 2. have served as one of the following: President, Vice President, President-Elect, Secretary, Treasurer, Speaker, or Vice Speaker of a Constituent Society;

The Reference Committee on Bylaws has recommended that Amendment 25-01 to be adopted.

Texas Amendment 25-01 adopted.

Speaker Seelig introduced Shannon Kibbee, CMA (AAMA), Nebraska Society Speaker, to remember Norma Parker, CMA (AAMA), 1989 AAMA President from Nebraska, who passed away since the 2024 House of Delegates.

UNFINISHED BUSINESS

Speaker Seelig announced that there was no unfinished business on the agenda.

NEW BUSINESS

Speaker Seelig announced that there was no new business to bring before the House.

Speaker Seelig thanked the chairs and members of all the House of Delegates Committees—Reference Committees, Credentials Committee, Tellers Committee, Pages Committee, and Sergeant at Arms—for their willingness to serve the members of this year’s House.

Speaker Seelig thanked the AAMA Past Presidents who have graciously assisted in this House, especially Janice Caplan and Carol Clapp for their willingness to serve as House Parliamentary Advisors.

Speaker Seelig thanked the AAMA staff who represent our professional organization and their daily dedication to our membership.

Speaker Seelig gave special recognition to Vice Speaker Houghton for her support and assistance throughout the year. And she congratulated the newly elected members.

Speaker Seelig thanked the Virginia State Society for hosting the 69th Annual Conference and reminded all the 70th AAMA Annual Conference will be in Reno, Nevada, September 14–17, 2026.

ADJOURNMENT

Speaker Seelig adjourned the 68th House of Delegates of the American Association of Medical Assistants at 7:57 p.m. (Eastern Time).

Submitted by:

Sharon Flynn Scarborough, Board Services Manager